Invoice Capture

Drive down costs and increase ‘straight-through’ invoice processing
We understand your invoicing challenges

- Manual processing is time-consuming, error-prone and expensive.
- Time and costs escalate when invoices arrive without the correct information.
- Errors made during the keying in process take up hours of admin time to undo.

Preventing duplicate invoices and payments.
- It’s difficult to improve the quality of your invoicing administrative process.
- Streamlining the exception handling and approvals process.

We have the solution

Proactis Invoice Capture solves one of the biggest bottlenecks in the Accounts Payable department and it unlocks greater efficiencies downstream, all the way through to invoice payment.

You can:

- Process the invoice, no matter the format.
- Deliver to the correct budget holder for checking at the correct moment.
- Create approval workflows to deliver to the right people for reviewing and approving quickly.
- Pay the invoice.
- Archive all your invoices quickly and without errors with full integration with your existing Proactis P2P solution or other finance / ERP system.
Take a big step towards creating a world-class Accounts Payable service

Proactis Invoice Data Capture helps you to drive down costs, adopt best practice and put yourself on the path towards ‘straight-through processing’. Put simply, it turns 100% of your paper, fax and PDF invoices into system-ready electronic records. It’s accurate, efficient, auditable and creates scanned images of every document. Just imagine how much simpler and faster that would be than what you’re doing today?

Start immediately - and get a Rapid Return on Investment (ROI)

With no templates to build, you can process documents from day one to gain even greater value from your Purchase-to-Pay system or other purchasing, finance or ERP systems. Our Invoice Data Capture Service is highly scalable and can deliver value in other areas too, such as capturing data from documents for Accounts Receivable, Human Resources and Customer Service. Proactis can also help you engage with suppliers and encourage more of them to switch to purer forms of electronic invoicing.

Ensure efficient and accurate verification

The solution provides each user or user group with a separate inbox that will only contain the invoices for which the user or user group is responsible. This ensures that the work can be shared among different employees without running the risk of providing unauthorized access.

Accelerate the benefits by choosing a managed service

With our managed service, you gain the full benefits of electronic invoice records sooner. We take time to understand the intricacies of your business and tailor a solution that fits your needs and processes precisely, using best practice to energize the performance of Accounts Payable. Our data capture experts recognize the importance of exception handling as well as the power of technology, so every situation is well thought through and handled.
With Proactis you can achieve:

- Reduced manpower requirements for invoice processing.
- Improved cycle times with straight-through processing.
- Increased accuracy of invoice processing.
- An end-to-end process with no weak links.
- Clear insight into the status of every purchase invoice.
- Fewer lost invoices and administrative fuss.
- Prevention of duplicate invoices and payments.

Contact Proactis to discover how we can help to streamline and automate your invoicing processes:

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