

Project Manager/Scrum Master

Department: Product Management
Reports to: Head of PMO
Location: Newport News, VA
Hours: 40/week

Summary

Proactis has an opening for a Project Manager / Scrum Master based in our office in Newport News, VA. This role will report to the Head of the PMO and with key focus on facilitating the delivery of high-quality software regularly, repeatedly and predictably using a metric driven approach to agile.

The Project Manager/ Scrum Master will work as part of a global product delivery team delivering change to our industry-leading systems. This team includes Software Developers, Quality Assurance, Product Management, Database Engineers and Support Engineers.

Critical to success will be the ability to remove blockers to delivery by identifying the right people who can make things happen, whilst promoting a collaborative working environment where problems are raised and then resolved quickly and efficiently.

Primary responsibilities and accountabilities

- Facilitate the delivery of high-quality software regularly, repeatedly and predictably using a metric driven approach to continuous improvement.
- Promote a collaborative approach and drive a culture of continuous improvement based on the agile values and principles
- Facilitate scrum meetings such as daily stand-ups, sprint planning and retrospectives.
- Provide accurate and timely delivery reporting to key stakeholders.
- Coordinate major feature releases and ongoing delivery of value to customers where multiple teams may be involved
- Resolve blockers and mitigate any issues / risks the team may encounter
- Identify and manage cross-product delivery dependencies
- Commitment to learning in order to help the organisation to maintain alignment, learn new techniques, and improve technical and quality practices.

Skills and experience

- Proven experience as a Scrum Master, Agile Project Manager or Release engineer.
- Demonstrable experience of working in an Agile organization using Scrum, XP, Kanban, Scaled Agile Framework (SAFe), or other scaling models is preferred.
- Strong communicator and facilitator – able to manage relationships with stakeholders at all levels of business and facilitate scrum ceremonies (such as daily stand-ups, sprint planning and retrospective meetings)



- Enthusiasm for working in a highly collaborative, Agile or Lean environment with self-managing teams
- Experience in working with multi-disciplinary project teams across the entire SDLC
- Ability to persuade by influence rather than authority
- Proactive, quick thinker with the ability to handle conflict effectively.
- Strong technical aptitude and experience leading teams in delivering quality software
- Exposure to electronic project management tools featuring agile concepts (backlogs, story tracking, estimation, burn-ups, etc.)
- Working knowledge of JIRA and MS-Office applications.

About Proactis

We are a leading provider of spend control and eProcurement solutions servicing over 1000 organisations across 100 countries.

Application

To apply for this position, please forward a CV and covering letter to hr@proactis.com.