

## **Jr. Business Analyst**

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**Department:** Product Management  
**Reports to:** Product Management Lead - Network  
**Location:** Wetherby  
**Hours:** 37.5 hours per week

### **Summary**

The Jr. Business Analyst will be a member of the Product Management team and will be responsible for building specifications, test cases and other product related documentation for our Network products (TBN & OSN).

You will work to define, identify, implement and manage solutions to support various business process needs. You will also provide general IT L3 support for the network, including configuring and troubleshooting business partner needs.

To be successful in this role, you need to have a strong technical experience and experience interfacing with business partners as well as internal and external technical teams. You should be comfortable in discussing integration best practices and have some experience in creation and management of enterprise web services, messaging, data mapping and data movement to support B2B/ ERP implementations in a highly complex environment.

You will work within a Lean Product Management operating model and will be an active member of the wider Product Management group.

### **Primary responsibilities and accountabilities**

#### Main Responsibilities

- Participate in business/functional workshops to identify and capture integration requirements for various customers.
- Documentation including Requirements, Business Process, Solution Design, Functional Design, Test Strategy & Test Scripts per project/ customer need.
- Hands on design, deployment and maintenance of integration processes between applications across cloud and/or on premise for our Network.
- Managing, Monitoring, Sustaining, Troubleshooting and supporting existing EAI Integrations, SOA Architecture.
- Contribute in evolving a Customer's EAI and SOA vision by implementing methodologies, and procedures conforming to standard patterns and practices.
- Interface with both internal/external technical experts to drive system solution.
- Establish/Enhance template, Guideline, checklists and standards for project and team.
- Quick Turn Around to day to day and high priority ad-hoc requests.
- Promote documentation, traceability, and best practices for future state system operations.

### **Skills and experience**

#### Minimum Education and Experience:



- Bachelor's degree in information systems, Information Technology, Computer Science or related field with a minimum of 2 years related experience OR equivalent experience.
- Minimum of 2 years of experience in EAI and B2B solutions including XML, JSON, knowledge of web services (SOAP and REST)
- Must have experience in Software Engineering Techniques, Software Engineering Architecture, Software Engineering Lifecycle and Data Mapping.
- Business Analyst certification a plus.

## Application

To apply for this position, please forward a CV and covering letter to [hr@proactis.com](mailto:hr@proactis.com).