

A group of four business professionals (three women and one man) are gathered around a table in a modern office setting. They are looking at documents and a laptop, appearing to be in a collaborative meeting. The lighting is warm and focused on the group.

**Achieve greater  
control and visibility  
of your spend**

**Purchase-to-Pay**

The Proactis logo is a stylized orange icon consisting of three interlocking loops, resembling a knot or a complex network structure.

**proactis**



**Integrate, streamline  
and automate  
your entire  
Purchase-to-Pay  
process**

With Proactis Purchase-to-Pay you can control the whole buying process, from initial request through to payment for good/services received. Employees will readily embrace it as the easiest way to buy the things they need while following established policies and guidelines.

# We understand your challenges

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- ④ Employees often make purchases without appropriate authorisation.
- ④ Many purchases are made from non-preferred sources.
- ④ There is no visibility of purchase commitments until invoices arrive.
- ④ Costs are attributed to the wrong accounts or departments.
- ④ Value productivity is lost due to excessive time taken.

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**We're no longer chasing pieces of paper. Everything is fast, simple, automated, well controlled – and visible in a few clicks.**

Finance Director

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# We have the solution

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Proactis Purchase-to-Pay enables you to simplify the day-to-day purchasing process while ensuring compliance with all sourcing, authorisation and financial controls.

It provides managers with immediate visibility of request details along with related financial information to support daily buying decisions and budget control, and it provides purchasing professionals with history for procurement process improvement.

# What you can do

## **Guide your buyers to the right place**

### **Requisitions and orders**

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You can deter maverick spending and increase employee satisfaction by providing your staff with a guided buying experience they will readily adopt. With Proactis, that means highly intuitive search tools with access to authorised suppliers, items and services via a wide array of content options.

## **Accelerate approvals, while viewing budgets**

### **Authorisation engine and workflow**

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Managers can issue approvals quickly, checking key details and financial information easily to support their decisions and ensure budget control. Once alerted, they can make decisions in the office or on the road via their smartphones. You can also gain full visibility of every purchase commitment to support cash management.

## **Save hours of work for Accounts Payable teams - and minimise errors**

### **Invoice matching and troubleshooting**

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Avoid the resource-draining process of manually matching invoices with purchase orders, receipts and other records. A very high percentage of invoices can be matched accurately with order details and passed for payment automatically. Any exceptions can be handled smoothly, via a workflow-driven troubleshooting process that checks back with all the right people automatically.

## **See the big picture and always know what you're spending**

### **Spend visibility**

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See a clear picture of purchasing, from transactions through to summary analysis. You can gain total visibility in near real-time. Personalised management dashboards provide valuable insights for better-informed decisions by your executive team.

# With Proactis Purchase-to-Pay you can achieve:

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## Hard savings

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- ④ Avoidance of unnecessary purchases.
- ④ Use of negotiated supplier agreements and contracts.
- ④ Reduced freight/delivery costs.
- ④ Reduced cost of PO handling.
- ④ Reduced cost of Accounts Payable.

## Strategic benefits

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- ④ Financial control and visibility.
- ④ Reduced risk of supplier non-conformance and non-compliance.
- ④ Data for spend analysis.
- ④ Increased workforce morale and productivity.

If you want to become a **faster, leaner, smarter** organisation, then contact us today.

## **Book a ReThink Value Scan**

Obtain an in-depth analysis of your performance and a recommended strategy for improving Purchase-to-Pay.

## **Book a tailored demo**

See how Proactis can help you achieve greater control and visibility of spend.

**Visit** [proactis.com/contact](https://proactis.com/contact)

